

MATOC TASK ORDER SOLICITATION 05-0006-01

Questions and Answers

Updated as of 12 August 2005

Question #1: With the regards to ONR MATOC CLIN 0006 Solicitation 05-0006-01, Information Technology Enterprise Architecture Support for the Office of Naval Research for Code 06 – Office of the CIO, is this a follow-on to a current or former effort? If so please provide the name of the incumbent and the associated contract number.

Answer #1: This is a new requirement.

Question #2: In section 4.0, Personnel Requirements, the degree requirements are very specific. Is it possible to substitute years of experience for any of the degree requirements? For example, if an individual has 10 years to 15 years of experience in systems engineering or systems analysis, could that candidate be considered for the Program Analyst position?

Answer #2: For the Program Analyst position, experience can be substituted for a degree. Refer to Amendment 0001 for more information.

Question #3: On page 8, Section 5.8.2 Organizational Restrictions, it says that the contractor and any affiliate "may not be eligible to participate as a prime contractor, subcontractor, consultant, joint venture, partner, or other agreements directly impacted by ONR programs" for a period of up to 2 years after the completion of contract performance. This is because the contractor will have unfair advantage over other potential contractors.

Does this mean that the contractor or subcontractor that works on this Task Order will be unable to compete for other MATOC or ONR task order or contracts for 2 years after completion of this contract?

Answer #3: Paragraph 5.8.2 is not intended to prohibit a contractor from competing on other MATOC solicitations. It's stating that that for a period of up to 2 years after the completion of an award there may be an organizational conflict of interest if a contractor, due to its support provided under that MATOC task order, receives competition sensitive information on ONR R&D programs (or, in this case, future solicitations for ONR IT requirements resulting from this MATOC work) that would unfairly affect its competition position. Based on this, a MATOC contractor providing support to ONR may be unable to compete for R&D work or future ONR IT requirements during this time period. This would be handled on a case-by-case basis.

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Question #4: The task is a CPFF task. Can we do a T&M arrangement with subs, or do they need to be CPFF to us as well? If so, are there any special rules that we will need to apply (e.g, prime and sub splitting their rates)?

Answer #4: It is the prime contractor's responsibility to decide which contract type is the most suitable for the subcontractor. CLIN 0006 is an 8(a) Set-Aside, which means that the prime contractor must perform at least 50% of total dollars for each contract period.

Question #5: In section 5.6-Subcontracts/Consultants, it specifies that the prime Contractor shall perform at least 50 percent of the cost of contract performance incurred for personnel. Is this 50 percent over the period of performance of the CLIN006 contract, or is it 50 percent of this particular solicitation (#05-0006-01)?

Answer #5: See the answer to question 4 above.

Question #6: Section 3.1 - Objective, for the Option Period, there is a sentence,
"During the Option period, the contractor will create and generate the enterprise architecture plan (EAP)",
should it be?
"During the Option period, the contractor will create and generate the enterprise architecture (EA)"

The question arises because section 2.1-Objective also refers to developing a plan, and section 3.2-Scope, describes tasks to develop an EA and not a plan to develop an EA.

Answer #6: Section 2.1 (Base Period) refers to the Program Plan, while Section 3.1 (Option Period) refers to the Enterprise Architecture Plan (EAP).

Question #7: Do past performance citations count as part of the page count in the Technical Proposal section? Is there a limit with respect to the number of past performance citations? Or resumes?

Answer #7: See paragraph 6.1 of the solicitation.

Question #8: Section 5.3.2 refers to section 4.3, but section 4.3 doesn't exist. What section is intended to be referenced?

Answer #8: This is a typographical error. The reference of "Section 4.3" within this subparagraph should be 5.3.

Question #9: In section 2.3.4, Planning Team Identification and Organization, it is stated that the contractor conduct training sessions to explain EAP methodology and benefits to personnel. Are the scope, frequency, and trainees participating in the training to be determined?

Answer #9: Yes.

Question #10: In section 5.4, the first sentence indicates that "Work will be normally be performed at the Contractor's facilities", but the next sentence indicates that approximately 80% of the work is expected to be performed at the government facility. Is the work intended to be primarily (80%) accomplished at the government facility? Can the proposal recommend another ratio of onsite/offsite time?

Answer #10: Work is usually performed at the contractor's facility. The contractor may be required to perform 80% of the work at the government facility and 20% of the work at the contractor's facility. This is to give the offeror an idea of where the work is expected to be performed. The ratios are not definite and may change.

Question #11: In Section 2.4.5, "Monthly Program Schedules and Progress Reports", is there a specific or preferred due date for these reports?

Answer #11: Seven (7) days after the end of the month.

Question #12: Is the Offeror free to propose new labor categories that meet the personnel qualifications for the Program Analyst and Enterprise Architect positions specified in sections 4.1.2 and 4.1.3?

Answer #12: Paragraphs 4.1.2 and 4.1.3 state "Program Analyst or Equivalent" and "Enterprise Architect or Equivalent".

Question #13: If not, is the Offeror free to propose different hourly labor rates for labor categories proposed in our initial proposal to accommodate the specific personnel requirements, required by this task?

Answer #13: Paragraph 6.1(b) provides information regarding the cost proposal. The labor rates should be in accordance with the current salary of the proposed personnel.

Question #14: Does winning this first task order preclude you from supporting the implementation and support phase?

Answer #14: Due to the nature of this work, the company providing these services would likely have a conflict of interest for the implementation and support phase of this requirement. Should a conflict of interest result, the MATOC contractor would be ineligible to compete in the implementation and support phase.

If this requirement does progress to Phase II – further refinement of the plan, it is anticipated that the information would be made public. If this is the case, then the contractor would not be precluded in the MATOC competition for the next phase.

Question #15: In section 5.8.2, "Organizational Restrictions", will award of this contract preclude the awardees from participating in potential follow on solicitations as a result of this work?

Answer #15: See the answer to Questions 3 and 14.